

Northside Church of Christ
Harrison, Arkansas
Building Usage Policy and Rules

Scheduling

To schedule the use of one of the buildings, call the church office at 870-741-3092. The buildings may not be reserved at any time that would conflict with regular church activities. Scheduling is on a first come basis and we reserve the right to cancel a reservation with 48 hour notice and full refund in the event of an emergency.

Responsibilities of Users

The individual reserving the building is personally responsible for the following:

- Picking up a key from the church office between 9:00 a.m. and 4:00 p.m. Monday thru Friday up to 48 hours prior to the activity and returning the key no later than 48 hours after the activity.
- Cleaning and vacuuming and the removal of all decorations, garbage, equipment and the return of tables and chairs to their original location.
- Providing your own paper and plastic products for serving food.
- The cost of repair of any damage to the building or furnishings during use.
- Lock and secure all doors after your activity.
- Reset all 3 thermostats : summer - 80°, winter - 70°

Restricted Activities

The buildings at 523 N Walnut must not be used for any reason in contradiction with the religious beliefs of the Northside Church of Christ, as established by the Holy Bible, New American Standard version, The Lockman Foundation, 1995, and as affirmed by the elders of the Northside Church of Christ. Activities not permitted are, but are not limited to: dances, gambling or games of chance, athletic activities, beauty pageants, fashion shows, talent contests, and sales of products for profit. Mechanical musical instruments are not permitted inside the buildings and the playing of recordings of mechanical musical instruments is not permitted in association with any worship service or ceremony. Alcoholic beverages, illegal drugs, and use of all tobacco products are prohibited on church property.

Accepted Activities

Activities that have been permitted in the past are, but are not limited to: worship services, Bible classes, church group meetings, workshops, singings, counseling sessions, church and community youth activities, weddings and receptions, family reunions, family funeral gatherings, baby showers, bridal showers, church business meetings, banquets for non-profit organizations and schools.

Fee for Use

The fee for use of any one of the buildings is \$100.00. A check must be attached to this signed agreement before an activity can be scheduled. The fee is waived for Northside church members.

Usage

Main Auditorium Activity Building Upstairs Auditorium

Other _____

Explain activity, which will be conducted: _____

Usage Date(s) _____

Usage Time(s) _____

-----Wedding Usage Only-----

Minister: _____

Address: _____

Brides Name: _____ Phone: _____

Address: _____

Groom's Name: _____ Phone: _____

Address: _____

Have either the bride or groom had a previous marriage?

Yes No

If yes, please explain the circumstance ending previous marriage _____

I have read the above rules for usage of the building and hereby agree to abide by all the rules, responsibilities and restrictions set forth in this agreement. Furthermore, I will be responsible for all others in attendance and their actions.

Name Phone Number

Address

Signed

Date

This agreement approved by:

Signed

Date

Please return forms to:

Northside Church of Christ
P.O. Box 757
Harrison, AR 72602